

presents the

2011 State Awards Program

Awards include:

- **Teacher of the Year**
- **Young Teacher of the Year**
- **Outstanding Career and Technical Educator**
- **Outstanding New Career and Technical Teacher**
- **Outstanding Teacher in Community Service**
- **Lifetime Achievement Award**
- **Award of Merit**
- **Carl Perkins Outstanding Service Award**
- **Policymaker of the Year**

**Inside this Packet: Information and Nomination forms
for the 2011 State Awards**



About the K-ACTE

1200 SW 10th Avenue
 Topeka, Kansas 66604
 (785) 233-2690
 FAX: (785) 234-2433
 www.k-acte.org

K-ACTE is the voice for career and technical education in the state of Kansas. Through a wide range of programs and events, K-ACTE provides a resource to career and technical teachers, counselors, administrators, and teacher educators. Based in Topeka, Kansas, the K-ACTE is made up of six affiliate groups, each with a specific focus:

KAAE

Kansas Association of Agricultural Educators

KATFACS

Kansas Association of Teachers of Family & Consumer Sciences

KBOA

Kansas Business Occupations Association

KCCTEA

Kansas Council of Career & Technical Education Administrators

KIEA

Kansas Industrial Educators Association

KNRS

Kansas New & Related Services

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2010-11 K-ACTE Board of Directors

Executive Board

K-ACTE President: Deborah Noakes, Chanute High School

K-ACTE 1st President-Elect: Sue Lednicky, Immaculata High School

K-ACTE 2nd President-Elect: Larry Lyder, Hill City High School

K-ACTE Treasurer: Douglas Zillinger, Northern Valley High School

K-ACTE Past President: Dr. Ralph Beacham, Education Service Center

K-ACTE Executive Director: Steve Kearney

Affiliate Presidents

KAAE President: Linda Chase, Oxford High School

KATFACS President: Nancy Becker, Dodge City High School

KBOA President: Chris Holborn, Junction City High School

KCCTEA President: Tom Albers, Hays High School

KIEA President: Ken Gandy, Millcreek Center, Olathe

KNRS President: Boyd Koehn, West Elk High School

KSDE Liasion: Robin Harris, Kansas State Department of Education

KBOR Liasion: Blake Flanders, Kansas Board of Regents

Nomination Materials Must be Submitted Electronically by March 31, 2011 at 5 pm

K-ACTE Awards Program

ABOUT THE AWARDS PROGRAM

The Kansas Association for Career & Technical Education Awards Program seeks to promote excellence in career and technical education by recognizing individuals who have made extraordinary contributions to the field, programs that exemplify the highest standards and organizations that have conducted activities to promote and expand career and technical education.

All awards are administered by the Association's Awards Committee. The committee, which is made up of one representative from each of K-ACTE's seven affiliates, is responsible for recommending awards to the Association's Board of Directors, setting criteria for awards, reviewing applications, recommending award recipients to the Board and overseeing all aspects of the recognition program for award winners.

State winners are eligible to proceed to the regional and/or national competitions with the exception of Young Teacher of the Year, which is a Kansas award only. Winners will be notified of regional and national guidelines for submitting applications by the K-ACTE Awards Committee.

State winners will receive notification via mail from the K-ACTE office. Press releases will be sent to each winner's local newspaper(s) with an accompanying photograph. *Please note that scanned photographs printed on inkjet printers are discouraged due to printability.*

HOW TO APPLY

Award nomination materials are available from any affiliate president, the K-ACTE Awards Committee Chairperson, and the K-ACTE office. An electronic version of this booklet will also be available on the K-ACTE web site at www.k-acte.org.

All award candidates must complete an application packet, which is outlined in the specific guidelines for each award. The application must be accompanied by a digital photograph. Nomination forms are located within this booklet. Forms used from previous years will not be accepted.

All materials must be submitted electronically (in Word, PDF, or .JPG).

March 31, 2011 at 5 pm: Required date on electronic submission of award nominations to be presented at the awards banquet during the K-ACTE Annual Summer Conference, August 2 through 4, 2010. Award winners will be notified well in advance of the correct time and location that the awards banquet will take place.

Submit all award nominations to:

Kari Presley, kpresley@kearneyandassociates.com

Subject: K-ACTE Awards Program

Questions may be directed to Kari Presley at (785) 233-2690 or via e-mail.



Nomination Materials Must be Submitted Electronically by March 31, 2011 at 5 pm

Teacher of the Year

Purpose

To recognize teachers who are providing outstanding career and technical education programs for youth and/or adults in their respective fields and communities. Recipients of this award must have made significant contributions toward innovative, unique and novel programs that are serving to improve and promote career and technical education.

Eligibility

Individual members who are currently employed as full-time classroom/laboratory teachers in a career and technical education program other than at the baccalaureate level are eligible recipients for this award. Nominees must be classroom/laboratory teachers at the time of selection. Contributions and achievements should have been made within the past ten years.

The nominee also should have been involved in some capacity in Association for Career and Technical Education activities at the regional/and or national level and must have been a member of ACTE and K-ACTE for at least the past five consecutive years.

Nominees recognized by persons outside their immediate field of endeavor and persons who have made contributions to education outside their field on state and national levels will be highly considered. Contributions to civic and philanthropic causes will also be considered.

Application Procedures

Applicants should submit information written in the 3rd person context rather than the 1st. Events should be dated and listed with the most recent first.

All materials must be submitted electronically (in Word, PDF, or JPG).

Applications for this award must include:

1. Nomination Form (Form A)
2. A program description that includes the following sections (limit to a total of two pages):
 - The program's innovative or unique characteristics
 - The program's impact on students and the community
 - The teacher's effectiveness
3. Support: On a separate sheet *for each heading* please describe the following in regard to the candidate (limit to one page per heading):
 - Professional Memberships and Activities (must include dates of service).
 - Professional Contributions (may include presentations and publications).

- Education and Experience Background (to include educational preparation and work experience, including dates for each activity listed).
 - Civic and Community Involvement (to include civic, fraternal and/or honorary memberships and community activities or contributions).
4. Letters of support (limited to a maximum of six). Each letter should be one page in length. For this award letters must be from:
 - The candidate's immediate supervisor.
 - An administrator.
 - A current or former student.
 - A parent or community lay person.
 - Two additional letters of choice.
 5. A 250-300 word biography stating information about the nominee's current position, what they teach, what activities they are involved in, their involvement in the K-ACTE, etc. *This biography will not be used for the selection of the award winner. It will be published in the Awards Banquet program, a press release, and the K-ACTE newsletter.*
 6. Photographs - **A school photo or mug shot of the nominee is required.** Also, please submit 4-6 photos of the nominee to be shown during the awards presentation ceremony. These photos can be of the nominee with students or activities in their classroom, the nominee participating in a hobby, the nominee with family members, etc. (digital photographs should be at least 300 dpi and in a .jpg format)

All materials must be submitted at the same time as a complete package. No supplementary materials may be submitted; items not outlined above will be discarded before judging. All procedures must be followed for an application to be considered. Applications that do not follow these procedures will be rejected.

Interviews

The K-ACTE Awards Committee reserves the right to interview finalists in the category for Teacher of the Year. The date for the interview will be established after the Awards Committee reviews applications.

Young Teacher of the Year

Purpose

To recognize teachers who are providing outstanding career and technical education programs for youth and/or adults in their respective fields and communities. Recipients of this award must have made significant contributions toward innovative, unique and novel programs that are serving to improve and promote career and technical education.

Eligibility

Individual members who are currently employed as full-time classroom/laboratory teachers in a career and technical education program other than at that baccalaureate level are eligible recipients for this award. Nominees must be classroom/laboratory teachers at the time of selection.

Candidate must be in his/her sixth through tenth year of educational service and be a dues-paying member of K-ACTE. The nominee also should have been involved in some capacity in Association for Career and Technical Education activities at the regional/and or national level and must have been a member of ACTE and K-ACTE for at least the past five consecutive years.

Nominees recognized by persons outside their immediate field of endeavor and persons who have made contributions to education outside their field on state and national levels will be highly considered. Contributions to civic and philanthropic causes will also be considered. *NOTE: Young Teacher of the Year Award is a Kansas-only award and does not proceed through Regional or ACTE award processes.*

Application Procedures

Applicants should submit information written in the 3rd person context rather than the 1st. Events should be dated and listed with the most recent first.

All materials must be submitted electronically (in Word, PDF, or JPG).

Applications for this award must include:

1. Nomination Form (Form A)
2. A program description that includes the following sections (limit to a total of two pages):
 - The program's innovative or unique characteristics
 - The program's impact on students and the community
 - The teacher's effectiveness
3. Support: On a separate sheet *for each heading* please describe the following in regard to the candidate (limit to one page per heading):
 - Professional Memberships and Activities (must include dates of service).

- Professional Contributions (may include presentations and publications).
 - Education and Experience Background (to include educational preparation and work experience, including dates for each activity listed).
 - Civic and Community Involvement (to include civic, fraternal and/or honorary memberships and community activities or contributions).
4. Letters of support (limited to a maximum of six). Each letter should be one page in length. For this award letters must be from:
 - The candidate's immediate supervisor.
 - An administrator.
 - A current or former student.
 - A parent or community lay person.
 - Two additional letters of choice.
 5. A 250-300 word biography stating information about the nominee's current position, what they teach, what activities they are involved in, their involvement in the K-ACTE, etc. *This biography will not be used for the selection of the award winner. It will be published in the Awards Banquet program, a press release, and the K-ACTE newsletter.*
 6. Photographs - **A school photo or mug shot of the nominee is required.** Also, please submit 4-6 photos of the nominee to be shown during the awards presentation ceremony. These photos can be of the nominee with students or activities in their classroom, the nominee participating in a hobby, the nominee with family members, etc. (digital photographs should be at least 300 dpi and in a .jpg format)

All materials must be submitted at the same time as a complete package. No supplementary materials may be submitted; items not outlined above will be discarded before judging. All procedures must be followed for an application to be considered. Applications that do not follow these procedures will be rejected.

Interviews

The K-ACTE Awards Committee reserves the right to interview finalists in the category for Young Teacher of the Year. The date for the interview will be established after the Awards Committee reviews applications.

Outstanding Career and Technical Educator

Purpose

To recognize career and technical educators, other than full-time classroom/laboratory teachers, who have recently provided or currently are providing significant contributions to professional associations and career and technical education programs for youth and/or adults in their fields, communities and/or states. Recipients of this award must have made significant contributions toward innovative, unique and novel programs; and/or improvement, promotion, research or development of programs of career and technical education.

Eligibility

Individuals who are currently employed as full-time baccalaureate career and technical teacher educators, administrators, school guidance counselors, program specialists and other individuals involved in career and technical education other than full-time classroom/laboratory teachers are eligible recipients for this award. A nominee should have been involved in Association for Career and Technical Education activities at the state, regional and/or national levels and must have been a member of ACTE and K-ACTE for at least the past five consecutive years.

Application Procedures

Applicants should submit information written in the 3rd person context rather than the 1st. Events should be dated and listed with the most recent first.

All materials must be submitted electronically (in Word, PDF, or JPG).

Applications for this award must include:

1. Nomination Form (Form A)
2. A description of the applicant's position and significant accomplishments for career and technical education (limit to a total of two pages).
3. Support: On a separate sheet *for each heading* please describe the following in regard to the candidate (limit to one page per heading):
 - Professional Memberships and Activities (must include dates of service).
 - Professional Contributions (may include presentations and publications).
 - Education and Experience Background (to include educational preparation and work experience, including dates for each activity listed).
 - Civic and Community Involvement (to include civic, fraternal and/or honorary memberships and community activities or contributions).

4. Letters of support (no more than 6 pages). For this award letters must be from:
 - The candidate's immediate supervisor.
 - An administrator.
 - A colleague or former student.
 - A community lay person.
 - Two additional letters of choice.
5. A 250-300 word biography stating information about the nominee's current position, what they teach, what activities they are involved in, their involvement in the K-ACTE, etc. *This biography will not be used for the selection of the award winner. It will be published in the Awards Banquet program, a press release, and the K-ACTE newsletter.*
6. Photographs - **A school photo or mug shot of the nominee is required.** Also, please submit 4-6 photos of the nominee to be shown during the awards presentation ceremony. These photos can be of the nominee with students or activities in their classroom, the nominee participating in a hobby, the nominee with family members, etc. (digital photographs should be at least 300 dpi and in a .jpg format)

All materials must be submitted at the same time as a complete package. No supplementary materials may be submitted; items not outlined above will be discarded before judging. All procedures must be followed for an application to be considered. Applications that do not follow these procedures will be rejected.

Interviews

The K-ACTE Awards Committee reserves the right to interview finalists in the category for Outstanding Career and Technical Educator. The date for the interview will be established after the Awards Committee reviews applications.

Outstanding New Career and Technical Teacher

Purpose

This award is meant to encourage new teachers to remain in the profession. Recipients of this award must have made significant contributions toward innovative, unique and novel programs and have shown a professional commitment early in their careers.

Eligibility

Individuals who are currently employed as full-time classroom/laboratory teachers in a career and technical education program other than at the baccalaureate level are eligible for this award. Nominees must have taught for a minimum of three, but not more than five years. (Applicants may be in their sixth year of teaching at the time of application.) Age is not a determining factor. Candidates must be new to the teaching profession, not just new to career and technical education.

The nominee also should have been involved in some capacity in Association for Career and Technical Education activities at the local and/or state level and must have been a member of ACTE and K-ACTE for at least the past three consecutive years.

Application Procedures

Applicants should submit information written in the 3rd person context rather than the 1st. Events should be dated and listed with the most recent first.

All materials must be submitted electronically (in Word, PDF, or JPG).

Applications for this award must include:

1. Nomination Form (Form A)
2. A description of the applicant's position and significant accomplishments for career and technical education (limit to a total of two pages).
3. Support: On a separate sheet *for each heading* please describe the following in regard to the candidate (limit to one page per heading):
 - Professional Memberships and Activities (must include dates of service).
 - Professional Contributions (may include presentations and publications).
 - Education and Experience Background (to include educational preparation and work experience, including dates for each activity listed).
 - Civic and Community Involvement (to include civic, fraternal and/or honorary memberships and community activities or contributions).

4. Letters of support (no more than 6 pages). For this award letters must be from:
 - The candidate's immediate supervisor.
 - An administrator.
 - A colleague or former student.
 - A community lay person.
 - Two additional letters of choice.
5. A 250-300 word biography stating information about the nominee's current position, what they teach, what activities they are involved in, their involvement in the K-ACTE, etc. *This biography will not be used for the selection of the award winner. It will be published in the Awards Banquet program, a press release, and the K-ACTE newsletter.*
6. Photographs - **A school photo or mug shot of the nominee is required.** Also, please submit 4-6 photos of the nominee to be shown during the awards presentation ceremony. These photos can be of the nominee with students or activities in their classroom, the nominee participating in a hobby, the nominee with family members, etc. (digital photographs should be at least 300 dpi and in a .jpg format)

All materials must be submitted at the same time as a complete package. No supplementary materials may be submitted; items not outlined above will be discarded before judging. All procedures must be followed for an application to be considered. Applications that do not follow these procedures will be rejected.

Interviews

The K-ACTE Awards Committee reserves the right to interview finalists in the category for Outstanding Career and Technical Educator. The date for the interview will be established after the Awards Committee reviews applications.

Outstanding Teacher in Community Service

Purpose

The purpose of this award is to recognize teachers with significant accomplishments and outstanding leadership in programs and activities that promote community involvement. Recipients of this award must have made significant contributions toward training, motivating, and inspiring their peers and students to become involved in programs and projects that benefit their communities.

Eligibility

Individual members who are currently employed as full-time classroom/laboratory teachers in a career and technical education program are eligible recipients for this award. Nominee must still be a classroom/laboratory teacher at the time of award presentation. Contributions and achievements on which the nomination is based should have been made within the past five years. The nominee also should have been involved in some capacity in Association for Career and Technical Education activities at the state, regional and/or national level and must have been a member of K-ACTE and ACTE for at least the past three consecutive years.

Application Procedures

Applicants should submit information written in the 3rd person context rather than the 1st. Events should be dated and listed with the most recent first.

All materials must be submitted electronically (in Word, PDF, or JPG).

Applications for this award must include:

1. Nomination Form (Form A)
2. A description of the applicant's community service work and/or significant accomplishments in the area of training, motivating and inspiring students and peers to become involved in projects benefiting their community (limit to a total of two pages).
3. Support: On a separate sheet *for each heading* please describe the following in regard to the candidate (limit to one page per heading):
 - Community Service Awards or Acknowledgements (should include dates of presentation and organization names).
 - Community Service and Civic Organization Memberships
 - Professional Memberships and Professional Association Activities (must include dates of service).
4. Letters of support (limited to maximum of six). Letters should be one page in length. For this award letters must be from:
 - The candidate's immediate supervisor.
 - An administrator.
 - A colleague or former student.
 - A community lay person.
 - Two additional letters of choice.
5. A 250-300 word biography stating information about the nominee's current position, what they teach, what activities they are involved in, their involvement in the K-ACTE, etc. *This biography will not be used for the selection of the award winner. It will be published in the Awards Banquet program, a press release, and the K-ACTE newsletter.*
6. Photographs - **A school photo or mug shot of the nominee is required.** Also, please submit 4-6 photos of the nominee to be shown during the awards presentation ceremony. These photos can be of the nominee with students or activities in their classroom, the nominee participating in a hobby, the nominee with family members, etc. (digital photographs should be at least 300 dpi and in a .jpg format)

All materials must be submitted at the same time as a complete package. No supplementary materials may be submitted; items not outlined above will be discarded before judging. All procedures must be followed for an application to be considered. Applications that do not follow these procedures will be rejected.

Lifetime Achievement Award

Purpose

To recognize the contributions and distinguished accomplishments of those persons who have been identified with the work and purposes of the Kansas Association for Career and Technical Education. K-ACTE provides recognition for the commitment and dedication that individuals may have demonstrated to the organization.

Guidelines

The award will be presented to distinguished persons who have been identified with the work and purposes of the K-ACTE. The award will be presented only to K-ACTE members who have made a significant impact on the field of career and technical education at national, regional and state levels. Only under unusual circumstances will more than one award be presented each year. Nominees must be active ACTE members.

The nominees will be evaluated on the following criteria:

- Impact of contributions on student achievement, curriculum, community, career and technical education programs.
- Significant contributions at the state, regional and national level.
- Contributions or prominence achieved above and beyond job assignments.

Eligibility

The award will be presented to distinguished persons who have been identified with the work and purposes of K-ACTE and whose contributions have made a significant impact on the field.

Application Procedures

All nominations must come from ACTE members. Each nominee must be endorsed or sponsored by an association, agency, group, several individuals or a combination of these. Applicants should submit information written in the 3rd person context rather than the 1st. Events should be dated and listed with the most recent first.

All materials must be submitted electronically (in Word, PDF, or JPG).

Applications for this award must include:

1. Nomination Form (Form B)

2. Accomplishments: On a separate sheet please describe the outstanding accomplishments of the nominee (limit to one page).
 - Please list the contributions and achievements of the nominee that have advanced career and technical education. List all pertinent information that will clearly indicate the nominee's contributions beyond his or her job assignment. Also list outstanding accomplishments of the nominee which are identified with the work and purposes of the Association of Career and Technical Education. This information should show the commitment and dedication to the association.
3. Support: On a separate sheet *for each heading* please describe the following in regard to the nominee (limit to one page per heading):
 - Impact of contributions on student achievement, curriculum, community, career and technical education programs.
 - Significant contributions at the state, regional and national level.
 - Contributions or prominence achieved above and beyond job assignments. Support information can include, but should not be limited to, honors and/or recognition, professional offices held, professional memberships and activities and major publications.
4. Letters of support (no more than 10 pages). Letters should be one page in length.
 - Suggested endorsers might include: political leaders, professional association leaders, business and industrial leaders, educational leaders, civic leaders, parents and students.
5. A 250-300 word biography stating information about the nominee's current position, what they teach, what activities they are involved in, their involvement in the K-ACTE, etc. *This biography will not be used for the selection of the award winner. It will be published in the Awards Banquet program, a press release, and the K-ACTE newsletter.*
5. Photographs - **A mug shot of the nominee is required.** Also, please submit 4-6 photos of the nominee to be shown during the awards presentation ceremony. These photos can be of the nominee with family members, the nominee in their place of work or with co-workers, etc. (digital photographs should be at least 300 dpi and in a .jpg format)

All materials must be submitted at the same time as a complete package. No supplementary materials may be submitted; items not outlined above will be discarded before judging. All procedures must be followed for an application to be considered. Applications that do not follow these procedures will be rejected.

Nomination Materials Must be Submitted Electronically by March 31, 2011 at 5 pm

Award of Merit

Purpose

To recognize individuals or organizations outside the field of career and technical education for the highest meritorious contributions to the improvement, promotion, development and progress of career and technical education.

Guidelines

Businesses and organizations considered for the Award of Merit must have demonstrated a concern for career and technical education through sponsored programs, publications, financial support and other activities. Nominees who have made contributions of national significance will be most highly rated. Except under unusual circumstances, no more than two such awards will be presented each year.

The nominees will be evaluated on the following criteria:

- Impact of contributions through sponsored programs.
- Impact of contributions through publications.
- Impact of contributions through financial support.
- Impact of contributions through other activities.

Eligibility

Business firms, industries, online communities, boards of education, boards of trustees, lay citizens groups, state or national committees and any other types of organizations that have contributed significantly to career and technical education are eligible recipients of this award.

Application Procedures

All nominations must come from K-ACTE members. Each nominee must be endorsed or sponsored by an association, agency, group, several individuals or a combination.

Applicants should submit information written in the 3rd person context rather than the 1st. Events should be dated and listed with the most recent first.

All materials must be submitted electronically (in Word, PDF, or JPG).

Applications for this award must include:

1. Nomination Form (Form B)
2. Support: On a separate sheet for each heading please describe the following in regards to the nominee (limit to one page per heading):
 - Sponsored Programs
 - Publications
 - Financial Support
 - Other Activities

3. Letters of support (no more than 10 pages). Each letter should be one page in length.
 - Suggested endorsers might include: political leaders, professional association leaders, business and industrial leaders, educational leaders, civic leaders, parents and students.
4. A 250-300 word biography stating information about the business or organization, how it has contributed to career and technical education, its history, etc. *This biography will not be used for the selection of the award winner. It will be published in the Awards Banquet program, a press release, and the K-ACTE newsletter.*
5. Photographs - **A photo or logo of the business or organization is required.** Also, please submit 4-6 photos of the nominee to be shown during the awards presentation ceremony. These photos can be of the employees of the business or organization or other types of related photos. (digital photographs should be at least 300 dpi and in a .jpg format)

All materials must be submitted at the same time as a complete package. No supplementary materials may be submitted; items not outlined above will be discarded before judging. All procedures must be followed for an application to be considered. Applications that do not follow these procedures will be rejected.

Carl Perkins Outstanding Service Award

Purpose

To recognize individuals who have made outstanding meritorious contributions of state or national significance to the improvement, promotion, development and progress of career and technical education. This award was established in honor of the late Rep. Carl Perkins and is designed to recognize individuals who have demonstrated the same humanitarian concerns exemplified by Rep. Perkins.

Guidelines

The award will be presented to individuals whose careers have been marked by actions that have enabled career and technical education programs to respond more fully to the individual needs of people for assistance in achieving more productive lives. This award will be given only to individuals whose contributions have been of state or national significance. Only under unusual circumstances will more than one award be presented in any one year.

The nominees will be evaluated on the following criteria:

- Actions that have enabled career and technical education programs to respond more fully to the individual needs of people for assistance in achieving more productive lives.
- Significant contributions at the local, state, regional, and national level including honors or recognitions, professional offices and committee appointments.
- Publications
- Significant contributions to the field of career and technical education.

Eligibility

This award may be presented to persons either in or outside the field of career and technical education. The individual may be a member of Congress, educator, farm leader, business person, labor leader, leader for the improvement of home and family living or any other person who has rendered outstanding service to career and technical education. This includes career and technical educators who, through exemplary service, have improved career and technical education.

Application Procedures

All nominations must come from K-ACTE members. Each nominee must be endorsed or sponsored by an association, agency, group, several individuals or a combination of these.

Applicants should submit information written in the 3rd person context rather than the 1st. Events should be dated and listed with the most recent first.

All materials must be submitted electronically (in Word, PDF, or JPG).

Applications for this award must include:

1. Nomination Form (Form B)
2. Support: On a separate sheet for each heading please describe the following in regard to the nominee (limit to one page per heading):
 - Actions that have enabled career and technical education programs to respond more fully to the individual needs of people for assistance in achieving more productive lives.
 - Meritorious contributions of state or national significance to the improvement, promotion, development and progress of career and technical education.
3. Letters of support (no more than 10 pages).
 - Suggested endorsers might include: political leaders, professional association leaders, business and industrial leaders, educational leaders, civic leaders, parents and students.
4. A 250-300 word biography stating information about the nominee's current position, how they have contributed to career and technical education, what activities they are involved in, etc. *This biography will not be used for the selection of the award winner. It will be published in the Awards Banquet program, a press release, and the K-ACTE newsletter.*
5. Photographs - **A mug shot of the nominee is required.** Also, please submit 4-6 photos of the nominee to be shown during the awards presentation ceremony. These photos can be of the nominee with family members, the nominee in their place of work or with co-workers, etc. (digital photographs should be at least 300 dpi and in a .jpg format)

All materials must be submitted at the same time as a complete package. No supplementary materials may be submitted; items not outlined above will be discarded before judging. All procedures must be followed for an application to be considered. Applications that do not follow these procedures will be rejected.

Polycymaker of the Year

Purpose

This award is presented annually by the K-ACTE Board of Directors to a nationally recognized policymaker who has made a contribution of national significance to career and technical education.

Guidelines and Eligibility

This award is presented to the individual who is determined to have made the most significant impact on policy related to career and technical education either during the past year or over an extended career of public service. One award is presented each year. The award is open to individuals having decision-making authority as evidenced by public or legal sanctions.

Application Procedures

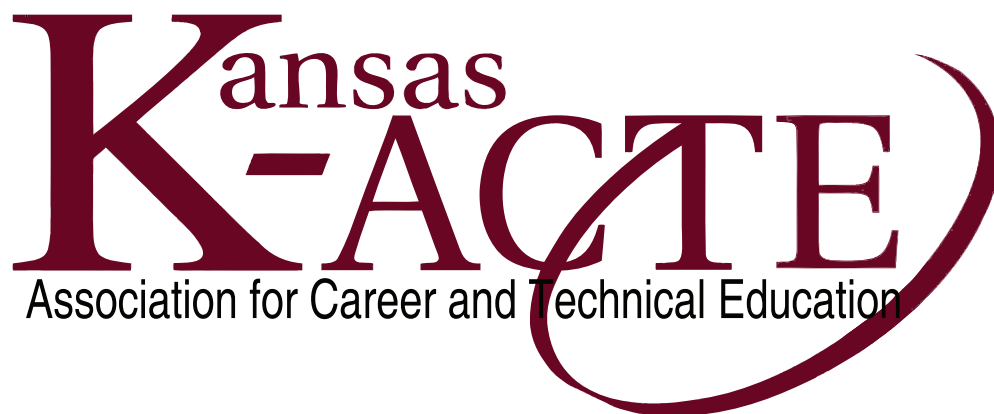
Nominations may come from the Board of Directors, State Associations, or from K-ACTE members. Each nominee from the membership must be endorsed or sponsored by an association, agency, group, several individuals or a combination of these.

Groups nominating an individual for this award should submit a cover letter stating the nominee's qualifications for the award and include supporting information listing significant legislative and other appropriate accomplishments related to career and technical education.

In addition to the cover letter, other items that need to be submitted include:

1. Nomination Form (Form B)
2. A 250-300 word biography about the nominee stating information about the nominee's current occupation, activities they are involved in, legislative and other appropriate accomplishments, etc. *This biography will not be used for the selection of the award winner. It will be published in the Awards Banquet program, a press release, and the K-ACTE newsletter.*
3. Photographs - **A mug shot of the nominee is required.** Also, please submit 4-6 photos of the nominee to be shown during the awards presentation ceremony. These photos can be of the nominee with family members, the nominee in their place of employment or with co-workers, etc. (digital photographs should be at least 300 dpi and in a .jpg format)

All materials must be submitted electronically (in Word, PDF, or JPG).



K-ACTE EXCELLENCE AWARDS

FORM A

Teacher of the Year • Young Teacher of the Year • Outstanding Career and Technical Educator
Outstanding New Career and Technical Teacher • Outstanding Teacher in Community Service

NOMINATION INSTRUCTIONS:

Before you begin, please review the guidelines for your specific award for help in filling out this application. If you have any further questions, please contact the K-ACTE staff at 785-233-2690 or kpresley@kearneyandassociates.com.

Please complete this form and submit with your support materials electronically via e-mail to kpresley@kearneyandassociates.com or by submitting a CD with all materials to Kari Presley, K-ACTE Awards Program, 1200 SW 10th Avenue, Topeka, KS 66604. All sections must be completed in order for this application to be considered.

TYPE OF AWARD

- | | |
|--|---|
| <input type="checkbox"/> Teacher of the Year | <input type="checkbox"/> Young Teacher of the Year |
| <input type="checkbox"/> Outstanding Career and Technical Educator | <input type="checkbox"/> Outstanding New Career and Technical Teacher |
| <input type="checkbox"/> Outstanding Teacher in Community Service | |

Nominating Group: _____

BIOGRAPHICAL INFORMATION

Affiliate: _____		Affiliate Approval Name: _____	
Full Name of Nominee: _____		Preferred Name: _____	
Home Address: _____		Home Phone: _____	
City: _____	State: _____	Zip: _____	
School: _____			
School Address: _____		School Phone: _____	
Preferred E-mail: _____			
Nominee's Current Title or Position: _____			
Subject Currently Teaching and other Duties: _____			
Years of Service as Career/Technical Teacher: _____		Years of Service as Teacher: _____	
Years of Work Experience other than in Teaching: _____			
Spouse's Name: _____			
Children(s) Names and Ages: _____			

K-ACTE/ACTE MEMBERSHIP INFORMATION

Member for ___ years starting in _____.	
Consecutive since _____ to current year.	Life Member since: _____
Division Affiliation: _____	
List (up to three) newspapers with an e-mail address that you would like to receive a press release regarding this award: _____ _____ _____	

This nomination form is available in a Word format on www.k-acte.org.

Nomination Materials Must be Submitted Electronically by March 31, 2011 at 5 pm

K-ACTE EXCELLENCE AWARDS

FORM B

Lifetime Achievement Award • Carl Perkins Outstanding Service Award
Award of Merit • Policymaker of the Year

NOMINATION INSTRUCTIONS:

Before you begin, please review the guidelines for your specific award for help in filling out this application. If you have any further questions, please contact the K-ACTE staff at 785-233-2690 or kpresley@kearneyandassociates.com.

Please complete this form and submit with your support materials electronically via e-mail to kpresley@kearneyandassociates.com or by submitting a CD with all materials to Kari Presley, K-ACTE Awards Program, 1200 SW 10th Avenue, Topeka, KS 66604. All sections must be completed in order for this application to be considered.

TYPE OF AWARD

- Lifetime Achievement Award Carl Perkins Outstanding Service Award
 Award of Merit Policymaker of the Year

Nominating Group: _____

NOMINEE

Full Name of Nominee: _____		Preferred Name: _____	
Home Address: _____		Home Phone: _____	
City: _____	State: _____	Zip: _____	
Employer: _____			
Work Address: _____		Work Phone: _____	
City: _____	State: _____	Zip: _____	
Preferred E-mail: _____			
Nominee's Current Title or Position: _____			
Present or Last Occupation or Profession: _____			
*Appointment Date (if known): _____			
*Years of Membership in ACTE/K-ACTE: _____			

**Not Applicable to persons outside of education.*

PERSON SUBMITTING NOMINATION

Name: _____		Affiliate: _____	
Title: _____			
Mailing Address: _____			
City: _____	State: _____	Zip: _____	
Telephone: _____		Fax: _____	
E-mail: _____			
List (up to three) newspapers with an e-mail address that you would like to receive a press release regarding this award: _____ _____ _____			

This nomination form is available in a Word format on www.k-acte.org.

Nomination Materials Must be Submitted Electronically by March 31, 2011 at 5 pm